

FACILITY OPERATIONS SPECIALIST (Vacancy No. NAVFAC-MNL-004)

SALARY: \$24,738-\$44,549 per annum plus 25% overseas differential, meal/laundry allowance and year- end bonus. This position is employed by the United States (U.S.) government and identified as OG-1640-11/12.

LOCATION: US Naval Facilities Engineering Command, Far East, Diego Garcia, British Indian Ocean Territory.

DUTIES:

- This position serves as the Utility Infrastructure Condition Assessment Program (UICAP) lead.
- Acts as the primary point of contact between the Public Works Officer and the specific supported organizations ensuring their facilities/utilities are professionally maintained at a level that meets their mission requirements.
- Meets with all client's on a recurring basis to review work efforts and requirements.
- Provides updates to management on all issues and work efforts being accomplished for the facilities/utilities assigned.
- Conducts periodic meetings and visits to identify any facility/utility problems that have developed and is the single 'touch point' in the organization for any issues.
- Assists in fully developing scoping requirements, scoping estimates, and facilities induction of work.
- Performs assessments of utilities at the installation by inspecting, identifying requirements, documenting the condition, and documenting risks appropriately.
- Reviews structural, architectural, electrical, and mechanical trade requirements, work requests and inspection reports.
- Initiates requests for engineering design studies and identifies needs for maintenance, repair, or construction project support driven either by facility conditions or by the clients' changing missions.
- Serves as the liaison for clients on construction and facility/utility service contracting.

QUALIFICATION REQUIREMENTS:

- Your resume must show experience in performing the duties above. Your resume is the key that demonstrates your skills, knowledge, and abilities related to this position. Therefore, we encourage you to be clear and specific when describing your experience.
- If desiring to substitute education for experience, proof (e.g. School transcripts, statement from registrar, etc.) must be provided at time of application. Applicants may be required to provide evidence that education is from an accredited institution.
- Must provide a copy of valid driver's license.

TO APPLY: Your application must contain your resume and supporting documents. Email your application with **[insert announcement #]** in the subject line to **hroatsugi@fe.navy.mil** no later than **September 14, 2019**. Notices will be sent acknowledging receipt of your application.