

## Guidance for Completing the DS-2060

We are sorry to hear of your loss. We trust this guide will assist you to complete the DS-2060. Please keep in mind that you are not expected to fill in every space on the document. Once you finish filling in your parts, the Embassy will assist you in finalizing this form and is available to assist you with any additional questions you may have. We have attached a sample, which should help to illustrate how the form should look.

We will also highlight for you the spaces you should fill in, with a description of what goes in each space.

- SSA No. Please fill in the deceased's social security number (if you have it.)
- NAME IN FULL. Please put the deceased's full name as it appears on the passport.
- DATE AND PLACE OF BIRTH. Please put in the deceased's date of birth, and then the place of birth on the same line.
- CAUSE OF DEATH. If you have the Philippines death certificate, please fill this in from that death certificate. If you do not yet have the Philippines death certificate, the Embassy will help you with this later.
- DISPOSITION OF REMAINS. Please indicate whether the remains have been cremated or buried, and also state the location of the remains. If this has not yet occurred, leave blank.
- DISPOSITION OF THE EFFECTS. Please list the person who has custody of the deceased's belongings.
- PERSON OR OFFICIAL RESPONSIBLE FOR CUSTODY OF EFFECTS AND ACCOUNTING THEREFORE. Please list the person who is responsible for deceased belongings.
- COPY OF THIS REPORT SENT TO. Please list next of kin's name and mailing address. Please put at least one name. More than one next of kin may be listed if the additional person has some need for the Consular Report of Death Abroad to close out the deceased's affairs.