

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO.  0001	3. EFFECTIVE DATE  See 16C	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Contracting & Procurement General Services Office, American Embassy Manila Seafront Compound, Roxas Boulevard, Pasay City		CODE	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)			(√)	9A. AMENDMENT OF SOLICITATION NO. 19RP3820Q0139	
			x	9B. DATED (SEE ITEM 11) August 18, 2020	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
FACILITY CODE					

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  --Is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(√)	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copy to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Subj: RFQ NO., 19RP3820Q0139, Supply and Delivery of Toner Cartridges

The solicitation is being amended as follows:

1. On page 2, add the following text:

**\* To be used for printer models HP Colour LaserJet Enterprise M577, M553**

(CONTINUED TO NEXT PAGE)

15A. NAME AND TITLE OF SIGNER (Type of print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print) <b>JASON B. HASKINS</b>	
15B. CONTRACT/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED <b>19RP3820Q0139</b>	PAGE <b>2 of 2</b>
NAME OF CONTRACTOR		

(continuation)

2. On page 2, add delivery leadtime as follows:  
***Delivery leadtime: \_\_\_\_\_ from receipt of order.***
  
3. Under Instructions on page 3, add the following text:  
***In line with this request, please confirm compliance with the NDAA policy in accordance with the FAR Clauses below:***  
  
***52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.***  
  
***52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.***  
  
***52.204-26 Covered Telecommunications Equipment or Services-Representation.***
  
4. The revised pages 2 and 3 are included as part of this amendment and shall replace the original pages.
  
5. The submission date of the offer is hereby extended to **September 2, 2020**, no later than 4:00 p.m. (Manila date and time).
  
6. All other terms and conditions remain unchanged and in full force and effect.

**Subject: SUPPLY AND DELIVERY OF TONER CARTRIDGES**

The U.S. Embassy of Manila invites you to submit for the supply and delivery of ink cartridge:

	Description.	Qty	Unit
1	HP 508X Black LaserJet Toner Cartridge (CF360X)	15	each
2	HP 508X Cyan LaserJet Toner Cartridge (CF361X)	15	each
3	HP 508X Yellow LaserJet Toner Cartridge (CF362X)	15	each
4	HP 508X Magenta LaserJet Toner Cartridge (CF363X)	15	each

*\* To be used for printer models HP Colour LaserJet Enterprise M577, M553*

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*Delivery leadtime: \_\_\_\_\_ from receipt of order.*

*Note to Vendor: Please quote for OEM or approved equivalent.*

**Document Summary:**

**Shipping Instructions:**

US Dispatch

Via Diplomatic Pouch: *(not over 250lbs, and no more than 29" on any side)*

GSO/Receiving  
Department of State  
8600 Manila Place  
Washington D.C. 20521-8600

Via Kent, WA:

American Embassy Manila  
Lincoln Moving & Storage  
8420 South 190<sup>th</sup> St.  
Kent, WA 98031

**Remarks:**

Price offer shall be firm fixed-price, VAT exempt. The U.S. Government is exempt from paying the ad valorem/specific tax, customs and duties imposed by the Philippine Government under Section 106(a) and 109 of the Tax Code of 1997, respectively. Thus, price(s) shall be billed to the U.S. Government net of ad valorem tax, value added tax, customs and duties. Payment shall be made via Electronic Fund Transfer (EFT) within 30 days from receipt of the items ordered and the original copy of invoice. The Direct Deposit Sign Up Form for EFT payment will be provided to the vendor upon award. All items should

be delivered to US Embassy Manila Seafront Compound, Pasay City. See attached document for further remarks, including applicable clauses.

The RFQ is valid until 4:00 PM Manila time on **August 28, 2020**.

In line with this request, please confirm compliance with the NDAA policy in accordance with the FAR Clauses below:

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**52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.**

**Instructions: 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.**

**52.204-26 Covered Telecommunications Equipment or Services-Representation.**

You may submit your firm fixed price (Exclusive of VAT) through e-mail to [AlcantaraKC@state.gov](mailto:AlcantaraKC@state.gov) or send through fax at +632 548-6762. For further queries, please get in touch with Kristine Grace Alcantara at 301-2000 x 2727.

***NOTE: All actions which are over \$30K, prospective vendors must be registered within the Central Contractor Registration (CCR) which is now under System for Award Management (SAM). Refer to site for details on the registration process: [http://pd.statebuy.state.gov/content.asp?content\\_id=62&menu\\_id=60](http://pd.statebuy.state.gov/content.asp?content_id=62&menu_id=60) (please see attachment)***