

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO.  0002	3. EFFECTIVE DATE  See 16C	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Contracting & Procurement General Services Office, American Embassy Manila Seafront Compound, Roxas Boulevard, Pasay City		CODE	7. ADMINISTERED BY (If other than Item 6)		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)			(√)	9A. AMENDMENT OF SOLICITATION NO. 19RP3820Q0030	
			x	9B. DATED (SEE ITEM 11) 02/20/2020	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
FACILITY CODE					

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  --is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(√)	A.	THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B.	THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C.	THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D.	OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return     copy to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this amendment is to reflect the following changes in the solicitation:

- 1) Section 1.3.1. Base Year of Service Prices, page 6, is hereby rescinded and replaced with the attached revised page 6. Please note that:
  - The Estimated Copies per Month for FCS & FCS-ADB, line item 5, is reduced from 2,000 to 250.
  - The office, "JUSMAG-MOTORPOOL" is removed from the list.

(Continued to next page)

15A. NAME AND TITLE OF SIGNER (Type of print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print)	
		JASON B. HASKINS	
15B. CONTRACT/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	MAR 05 2020

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE
	<b>19RP3820Q0030</b>	2 of 2
NAME OF CONTRACTOR		

(Cont.)

- 2) Section 1.3.2. First Option Year of Service Prices, page 7, is hereby rescinded and replaced with the attached revised page 7. Please note that:
  - The Estimated Copies per Month for FCS & FCS-ADB, line item 5, is reduced from 2,000 copies to **250** copies.
  - The office, "**JUSMAG-MOTORPOOL**", is removed from the list.
  
- 3) Attachment 1, Performance Work Statement, page 13, is hereby rescinded and replaced with the attached revised page 13. Please note that:
  - The copy speed is modified, as follows:
    - a) *Copy speed of at least 60-75 letter size (or A4) copies per minute.*
  
- 4) Attachment 1, Performance Work Statement, page 13, is hereby rescinded and replaced with the attached revised page 13. Please note that:
  - The copy speed is modified, as follows:
    - a) *Copy speed of at least 50-55 letter size (or A4) copies per minute.*
  
- 5) Attachment 1, Performance Work Statement, page 13, is hereby rescinded and replaced with the attached revised page 13. Please note that:
  - The minimum number of copies is modified from 300 copies to **250** copies.
  - The copy speed is modified, as follows:
    - a) *Copy speed of at least 30-35 letter size (or A4) copies per minute.*
  
- 6) Attachment 2, Estimated Machine Requirement Schedule, pages 19 & 20, is hereby rescinded and replaced with the attached revised pages 19 & 20. Please note that:
  - Part B, page 19, line item 2, Estimated Copies per Month for FCS & FCS-ADB, is reduced from 2,000 copies to **250** copies.
  - Part D, page 20, the office, "**JUSMAG-MOTORPOOL**", is removed from the list.
  
- 7) Section 3, Solicitation Provisions, page 36, is hereby rescinded and replaced with the attached revised page 36. Please note that:
  - Paragraph A.1 is modified to include Section 5 as part of the submission.
 

*A.1. A completed solicitation, in which the SF-1449 cover page (blocks 12, 17, 19-24, and 30 as appropriate), Section 1 and Section 5 have been filled out.*
  
- 8) The revisions are marked as 0002.

All other terms and conditions remain unchanged and in full force and effect.

SBU - CONTRACTING AND ACQUISITIONS

**3.1. BASE YEAR OF SERVICE PRICES**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Manufacturer's Model Number/ Type	Price per Copy (PHP)	Estimated Total Price per Month (PHP)
1	CMR (formerly AMB RES)	B&W	1	1,064			
2	DOJ/CITAP	B&W	1	500			
3	FAC-CHANCERY	B&W	1	300			
4	FAC-SEAFRONT	B&W	1	4,000			
5	<b>FCS &amp; FCS-ADB</b>	<b>B&amp;W</b>	<b>1</b>	<b>250</b>			
6	FMC-ACCOUNTING	B&W	1	1,000			
7	FMC-CITIBANK	B&W	1	2,500			
8	GSO/CUSTOMS & SHIPPING 1	B&W	1	20,000			
9	GSO/CUSTOMS & SHIPPING 2	B&W	1	20,000			
10	GSO/P&S NEXP WHSE	B&W	1	2,500			
11	GSO/P&S-RECEIVING	B&W	1	1,500			
12	GSO/P&S-SUPPLY WHSE	B&W	1	1,200			
13	H S I	Colored	1	8,000 (B) 1,000 (C)			
14	HR	B&W	1	5,000			
15	JUSMAG-COMPTROLLER	B&W	1	4,000			
16	JUSMAG-OPERATIONS	B&W	1	2,000			
17	JUSMAG-SA/SME	B&W	1	4,000			
18	MED-CHANCERY	Colored	1	8,000 (B) 2,500 (C)			
19	MED-SEAFRONT	Colored	1	8,000 (B) 2,500 (C)			
20	PAS	B&W	1	5,000			
21	PSU	B&W	1	1,200			
22	RSO/DSIU	B&W	1	2,800			
23	RSO/LGC (GFIU)	B&W	1	500			
24	VMS & MOTORPOOL	B&W	1	4,000			
<b>MONTHLY TOTAL</b>							<b>₱</b>
<b>TOTAL ESTIMATED AMOUNT PER YEAR: ₱</b>							

**\* MINIMUM AND MAXIMUM AMOUNTS**

During this contract period, the Government will place orders totaling a minimum of 100,000 copies for this period of performance. The maximum quantity of all orders shall not exceed 1,488,768 copies for this period of performance.

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**3.2. FIRST OPTION YEAR OF SERVICE PRICES**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Manufacturer's Model Number/ Type	Price per Copy (PHP)	Estimated Total Price per Month (PHP)
1	CMR (formerly AMB RES)	B&W	1	1,064			
2	DOJ/ICITAP	B&W	1	500			
3	FAC-CHANCERY	B&W	1	300			
4	FAC-SEAFRONT	B&W	1	4,000			
5	<b>FCS &amp; FCS-ADB</b>	<b>B&amp;W</b>	<b>1</b>	<b>250</b>			
6	FMC-ACCOUNTING	B&W	1	1,000			
7	FMC-CITIBANK	B&W	1	2,500			
8	GSO/CUSTOMS & SHIPPING 1	B&W	1	20,000			
9	GSO/CUSTOMS & SHIPPING 2	B&W	1	20,000			
10	GSO/P&S NEXP WHSE	B&W	1	2,500			
11	GSO/P&S-RECEIVING	B&W	1	1,500			
12	GSO/P&S-SUPPLY WHSE	B&W	1	1,200			
13	H S I	Colored	1	8,000 (B) 1,000 (C)			
14	HR	B&W	1	5,000			
15	JUSMAG-COMPTROLLER	B&W	1	4,000			
16	JUSMAG-OPERATIONS	B&W	1	2,000			
17	JUSMAG-SA/SME	B&W	1	4,000			
18	MED-CHANCERY	Colored	1	8,000 (B) 2,500 (C)			
19	MED-SEAFRONT	Colored	1	8,000 (B) 2,500 (C)			
20	PAS	B&W	1	5,000			
21	PSU	B&W	1	1,200			
22	RSO/DSIU	B&W	1	2,800			
23	RSO/LGC (GFIU)	B&W	1	500			
24	VMS & MOTORPOOL	B&W	1	4,000			
<b>MONTHLY TOTAL</b>							<b>₱</b>
<b>TOTAL ESTIMATED AMOUNT PER YEAR: ₱</b>							

**\* MINIMUM AND MAXIMUM AMOUNTS**

During this contract period, the Government will place orders totaling a minimum of 100,000 copies for this period of performance. The maximum quantity of all orders shall not exceed 1,488,768 copies for this period of performance.

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**ATTACHMENT 1**

**PERFORMANCE WORK STATEMENT**

**A. Performance Work Statement - Equipment Capabilities**

I. Copiers with a minimum of 10,000 copies per month and a maximum of 25,000 copies shall provide the following at a minimum:

- a) ***Copy speed of at least 60-75 letter size (or A4) copies per minute.***
- b) Mobile cabinet base.
- c) Receiving bin.
- d) Minimum of three paper trays to accommodate A4, A3, and U.S. size paper.  
The standard tray shall store at least 1000 sheets.
- e) Reduction and enlargement modes.
- f) Platens of a minimum of 11" x 17"
- g) 20 bin sorter with 30 page capacity.
- h) Automatic document feeder for up to 50 pages.
- i) Stapling capabilities (either on-line or off-line)
- j) Automatic duplexing.
- k) Front loading paper storage.

II. Copiers with a minimum of 5,000 copies per month and a maximum of 10,000 copies per month shall provide the following at a minimum:

- a) ***Copy speed of at least 50-55 letter size (or A4) copies per minute.***
- b) Mobile cabinet base.
- c) Receiving bin.
- d) Minimum of three paper trays to accommodate A4, A3, and U.S. size(s) paper.  
The standard tray shall store at least 1000 sheets.
- e) Reduction and enlargement modes.
- f) Platens of a minimum of 11" x 17"
- g) 20 bin sorter with 30 page capacity.
- h) Automatic document feeder for up to 50 pages.
- i) Stapling capabilities (either on-line or off-line)
- j) Automatic duplexing.
- k) Book copying capabilities.
- l) Front loading paper storage.

III. Copiers with a minimum of 250 copies per month and a maximum of 5,000 copies per month shall provide the following at a minimum:

- a) ***Copy speed of at least 30-35 letter size (or A4) copies per minute.***
- b) Mobile cabinet base.

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**ATTACHMENT 2**

**ESTIMATED MACHINE REQUIREMENT SCHEDULE**

**A. LOCATION: Seafront Compound, Roxas Boulevard, Pasay City**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Voltage Reqt	Location
1	DOJ/ICITAP	B&W	1	500	110V	Seafront
2	FAC-SEAFRONT	B&W	1	4,000	110V	FAC Bldg.
3	GSO/CUSTOMS & SHIPPING 1	B&W	1	20,000	110V	GSO Bldg.
4	GSO/CUSTOMS & SHIPPING 2	B&W	1	20,000	110V	GSO Bldg.
5	GSO/P&S NEXP WHSE	B&W	1	2,500	220V	Seafront
6	GSO/P&S-RECEIVING	B&W	1	1,500	220V	Seafront
7	GSO/P&S-SUPPLY WHSE	B&W	1	1,200	220V	Seafront
8	JUSMAG-COMPTROLLER	B&W		4,000	110V	Seafront
9	MED-SEAFRONT	Colored	1	8,000 (B) 2,500 (C)	220V	Seafront
10	PSU	B&W	1	1,200	110V	Seafront
11	VMS & MOTORPOOL	B&W	1	4,000	11V	VMS Bldg.

**B. LOCATION: Chancery Compound, Roxas Boulevard, Ermita, Manila**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Voltage Reqt	Location
1	FAC-CHANCERY	B&W	1	300	110V	Chancery
2	<b>FCS &amp; FCS-ADB</b>	<b>B&amp;W</b>	<b>1</b>	<b>250</b>	<b>110V</b>	<b>NOX2</b>
3	FMC-ACCOUNTING	B&W	1	1,000	110V	NOX1
4	FMC-CITIBANK	B&W	1	2,500	110V	NOX1
5	H S I	Colored	1	8,000 (B) 1,000 (C)	110V	NOX1
6	HR	B&W	1	5,000	110V	NOX1
7	MED-CHANCERY	Colored	1	8,000 (B) 2,500 (C)	110V	NOX1
8	PAS	B&W	1	5,000	110V	NOX2
9	RSO/DSIU	B&W	1	2,800	110V	NOX2
10	RSO/LGC (GFIU)	B&W	1	500	110V	Chancery

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**C. LOCATION: Forbes Park, Makati City**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Voltage Reqt	Location
1	CMR (formerly AMB RES)	B&W	1	1,064	110V	18 Jacaranda St., North Forbes Park

**D. LOCATION: Camp Aguinaldo, Quezon City**

	Office	Unit Type (B&W or Colored)	No. of Copiers	Est. Copies per Month	Voltage Reqt	Location
1	JUSMAG-SA/SME	B&W	1	4,000	220V	Camp Aguinaldo, QC
2	JUSMAG-OPERATIONS	B&W	1	2,000	220V	Camp Aguinaldo, QC

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SECTION 3 – SOLICITATION PROVISIONS

FAR 52.212-1 INSTRUCTIONS TO OFFERORS -- COMMERCIAL ITEMS (OCT 2018) is incorporated by reference (see SF-1449, Block 27A)

ADDENDUM TO 52.212-1

A. Summary of Instructions. Each offer/quotation must consist of the following:

***A.1. A completed solicitation, in which the SF-1449 cover page (blocks 12, 17, 19-24, and 30 as appropriate), Section 1 and Section 5 have been filled out.***

A.2. Information demonstrating the offeror's/quoter's ability to perform, including:

- (1) Resume of a Project Manager (or other liaison to the Embassy/Consulate) who understands written and spoken English;
- (2) Evidence that the offeror/quoter operates an established business with a permanent address and telephone listing; *The Government reserves the right to inspect the Contractor's facility to determine technical acceptability;*
- (3) List of clients, demonstrating prior experience within the last three (3) years with relevant past performance information and references, to include:
  - (a) Customer's name, address, current telephone and fax numbers, name of customer's lead contact and technical personnel;
  - (b) Date of contract award, place(s) of performance and completion dates and contract peso value;
  - (c) Brief description of the work, including responsibilities; and
  - (d) Any litigation currently in process or occurring within the last three (3) years.
- (4) Evidence that the offeror/quoter can provide the necessary personnel, equipment, and financial resources needed to perform the work, to include but not limited to:
  - (a) Resume of proposed Customer Service Engineers/Technicians;
  - (b) Financial statements describing your financial condition and capability, including the audited balance sheet, income statement

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