



ACS *newsletter*

June 2017

U.S. Embassy, Manila

1201 Roxas Boulevard,

Ermita, Manila

Philippines 1000

Tel: (02) 301-2000

Attention: Passport Renewals (DS-82)

Check your expiration dates and make sure to renew your passport timely. We advise renewing your passports **six** months before their expiration dates. Click [here](#) to fill out the application online! Happy traveling!



AMERICAN CITIZEN SERVICES

Office: (63) (2) 301-2246 or 2567
Fax: (63) (2) 301-2017
Email: ACSInfoManila@state.gov
Website: ph.usembassy.gov
Emergencies: For emergencies after office hours, please call (63) (2) 301-2000 and ask for the Duty Officer.



Website: <http://ph.manila.usembassy.gov> Facebook: <http://www.facebook.com/manila.usembassy>

Twitter: <http://twitter.com/usembassymanila> Blog: <http://blogs.usembassy.gov/philippines/>

HOW TO PREPARE YOUR FAMILY FOR EARTHQUAKE?



Check the location of your house

if along or near an active fault, prone to landslide, liquefaction and tsunami.



Assess your house using the "How Safe is my House?"

- tool for self-check for earthquake safety



Orient family members

about earthquake and its hazards.



Teach each member on what to do before, during and after an earthquake.

e.g. during earthquake "DUCK(DROP), COVER, and HOLD"



Conduct observation on safe and unsafe spots in your house.

Have your family member identify each.



Prepare family emergency supply kit.



Prepare family evacuation procedure.

Familiarize your family with the community earthquake evacuation plan.

Walk-through the evacuation route going to the designated evacuation area (open space)



Know the community emergency contact numbers and facilities

such as police and fire stations, hospitals, schools, barangay hall, etc.

Regularly conduct earthquake drill

with your family and other household members. Actively participate during community-wide drill.



Teach your family

basic first aid, how to use the fire extinguisher, switching off waterlines, gas tanks, and circuit breaker.

Agree on how to reunite with family members and plan to communicate

- Have an agreed meeting place.
- Designate a friend or relative outside your area to be contacted.
- If you have children, inquire with the school administrators about their school policies during earthquakes.
- Know where the school-designated evacuation area

One of the most frightening and destructive phenomena of nature is a severe earthquake and its terrible aftereffects. Earthquakes strike suddenly, violently, and without warning at any time of the day or night. If an earthquake occurs in a populated area, it may cause many deaths and injuries and extensive property damage. Although there are no guarantees of safety during an earthquake, identifying potential hazards ahead of time and advance planning can save lives and significantly reduce injuries and property damage.



PLANNING TO LEAVE THE PHILIPPINES?

- ◆ **Check Your Passport's Validity:** Renew your passport at least 90 days prior to expiration. Most countries require a minimum passport validity of six months before they will issue a visa or allow entry to their country. **NOTE:** It can take 2-3 weeks to process routine tourist passport applications so please plan your travel well in advance.
- ◆ **Exit requirements:** U.S. citizens leaving the Philippines on an Emergency Passport Document (EPDP) should get the necessary stamps from the Bureau of Immigration or they are likely to face problems at the point of departure. You may contact the [Bureau of Immigration](#) to apply for the exit visa.
- ◆ **Temporary Visitor Visa Holders:** If you have stayed in the Philippines beyond the period of your visa, you will need to apply for the proper exit clearance at one of five Bureau of Immigration [Regional Offices](#). Sub-ports cannot process exit clearance permits.
- ◆ **Update STEP:** If you no longer live in or travel to the Philippines, or you need to update your enrollment status so that you no longer receive travel updates and our ACS Newsletter, please visit STEP at <https://step.state.gov/STEP/Pages/Common/Subscribe.aspx>. Updating your status in [STEP](#) will remove you from the mailing list for this newsletter and other Embassy Messages for U.S. citizens traveling to or living in Philippines.

SM AURA IMMIGRATION SATELLITE OFFICE

Office Manager: **ATTY. ARNULFO D. MAMINTA**

Direct Line(s): (632) 800-4892

Facsimile Number(s): (632) 800-4892

Office Address: 8th Floor, SM Aura Tower
McKinley Parkway, Bonifacio Global City, Taguig City
Metro Manila, Philippines

The Bureau of Immigration (BI) satellite office in SM Aura opened in November 2016. With the opening of BI SM Aura, foreigners may opt to apply for their exit clearance without going to the main office in Intramuros. The branch also processes applications for pre-arranged employment visas, treaty trader's visas, special visas for employment generation, and visas for business executives and expatriates. It can also process applications for extension of temporary visitor's visa; updating and extension of tourist visas; long-stay visitor visa extensions; special work permits and provisional permits to work; ACR I-Cards; BI clearance certificates, and certificates of not the same person, and emigration clearance certificates (ECCs) and payments of annual reports.

http://www.immigration.gov.ph/images/DirectoryOfTransactions/2017_Apr/2017Apr04_DirectoryOfTransaction.pdf

Website: <http://ph.manila.usembassy.gov> Facebook: <http://www.facebook.com/manila.usembassy>

Twitter: <http://twitter.com/usembassymanila> Blog: <http://blogs.usembassy.gov/philippines/>

Attention: U.S. Consular Agency

Cebu, Philippines

- ♦ The U.S. Consular Agency in Cebu will offer limited services during the next several months.
- ♦ **June 19-23, 2017:** Consular Agency will offer routine services for notaries, legal capacity affidavits and passports during normal walk-in hours from 8:00 a.m. to 10:30 a.m.
- ♦ Applications for Consular Report of Birth Abroad (CRBA) will be accepted **by appointment only**. To book a CRBA appointment with Cebu, please email AmConCebCRBA@state.gov. Limited appointments are available on a first-come-first-serve basis.
- ♦ For emergency services, please contact American Citizen Services at the U.S. Embassy in Manila by telephone at +(63) (2) 301-2000 or by email at ACSInfoManila@state.gov.

U.S. Consular Agency, Cebu City:

Email: ACSInfoCebu@state.gov

Tel: +63-32-231-1261

Fax: +63-32-231-0174

Website: <http://ph.manila.usembassy.gov> Facebook: <http://www.facebook.com/manila.usembassy>

Twitter: <http://twitter.com/usembassymanila> Blog: <http://blogs.usembassy.gov/philippines/>

GLOBAL ENTRY

Tired of waiting in the Customs and Immigration line when going home? Check this out!

Global Entry is a U.S. Customs and Border Protection (CBP) program that allows expedited clearance for pre-approved, low-risk travelers upon arrival in the United States. Members enter the United States through automatic kiosks at select airports.

At airports, program members proceed to Global Entry kiosks, present their machine-readable passport or U.S. permanent resident card, place their fingerprints on the scanner for fingerprint verification and complete a customs declaration. The kiosk issues the traveler a transaction receipt and directs the traveler to baggage claim and the exit.

Travelers must be pre-approved for the Global Entry program. All applicants undergo a rigorous background check and in-person interview before enrollment.

While Global Entry's goal is to speed travelers through the process, members may still be selected for further examination when entering the United States. Any violation of the program's terms and conditions will result in the appropriate enforcement action and termination of the traveler's membership privileges.

Apply [here!](#)



- No processing lines
- No paperwork
- Access to expedited entry benefits in other countries
- Available at major U.S. airports
- Reduced Wait Times

Apply Now!

Greetings from the United States Embassy Club (USEC) Manila!

We would like to invite you to the **8th Annual 4th of July U.S. Independence Day Charity Golf Tournament** on July 4, 2017, Tuesday, at The Orchard Golf & Country Club, Cavite.

This is our annual major fundraising activity which will benefit the United States Embassy Club's sponsored local charities and scholars.

For more information, contact Jesselyn Kaye at CayquepJC@state.gov



**THE 8TH ANNUAL
4TH OF JULY U.S. INDEPENDENCE DAY
CHARITY
GOLF
TOURNAMENT**

**DON'T MISS >>
Raffle Prizes!**

July 4, 2017, The Orchard Golf & Country Club

8:00AM – 18-Hole Shotgun Start, 2-man scramble

Early Tournament Fee Promo: Php 6,000 until June 15, 2017 only

**Regular Tournament Fee of Php 7,500 will be charged
after June 15, 2017**

Inclusions:

- Traditional 4th of July Meal and Lunch Buffet
- Green fee & golf cart
- Warm-up golf balls
- Award Ceremony
- Raffle Ticket
- Goodie Bag



For the online registration form, go to <http://usembassygolf.com/>

UPCOMING HOLIDAYS AND ADMINISTRATIVE CLOSURES

| <u>Holiday</u> | <u>Legal Date</u> | <u>Closing Date</u> |
|-----------------------|----------------------------|---------------------|
| Eid'l Fitr | Monday, June 26 (Expected) | Monday, June 26 |
| U.S. Independence Day | Tuesday, July 4 | Tuesday, July 4 |

- ◆ The first and third Wednesday of every month, the American Citizen Services section is closed to the public for training and administrative purposes.
- ◆ In case of an emergency outside business hours, U.S. citizens may reach the Embassy Duty Officer through the Embassy operator at (63)(2) 301-2000.

SMART TRAVELER ENROLLMENT PROGRAM (STEP)

All U.S. citizens who live abroad and travel extensively to foreign countries are encouraged to enroll in the [Smart Traveler Enrollment Program](#).

BY ENROLLING IN STEP:

- ◆ Help your family and friends get in touch with you in case of an emergency.
- ◆ Help the U.S. Embassy or Consulate contact you in case of a crisis in the places you visit.
- ◆ Receive the most current information about Singapore and any of the countries where you plan to travel to, including [Travel Warnings](#) and [Travel Alerts](#).
- ◆ You only need to sign up once, and then you can add and delete trips from your account based on your current travel plans.



AMERICAN CITIZEN SERVICES

Office: (63) (2) 301-2246 or 2567
Fax: (63) (2) 301-2017
Email: ACSInfoManila@state.gov
Website: ph.usembassy.gov
Emergencies: For emergencies after office hours, please call (63) (2) 301-2000 and ask for the Duty Officer.



Website: <http://ph.manila.usembassy.gov> **Facebook:** <http://www.facebook.com/manila.usembassy>

Twitter: <http://twitter.com/usembassymanila> **Blog:** <http://blogs.usembassy.gov/philippines/>