



**USAID**  
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## **JOB VACANCY ANNOUNCEMENT**

### **USAID PROJECT MANAGEMENT SPECIALIST (NATURAL RESOURCES POLICY)**

The U.S. Agency for International Development (USAID/Philippines) is recruiting a senior Natural Resources Policy Specialist for the Environment Office's Forestry and Biodiversity Team. The position manages a large and complex portfolio that covers a wide range of technical areas.

The Forest and Biodiversity Team has a \$70 million budget and within this, the Project Management Specialist will manage the Environment Office's largest technical assistance program – a \$24.8 million forestry and biodiversity program that is jointly implemented with the Philippine Department of Environment and Natural Resources (DENR). S/he will also manage an inter-agency agreement with the U.S. Forest Service, as well as future contracts and grants. S/he will serve as one of USAID's lead experts on forestry, natural resource management, biodiversity conservation and carbon sequestration. The Specialist will liaise with senior Government of the Philippines counterparts, advise USAID management on policy, and coordinate and collaborate broadly with other international donors and key stakeholders. S/he will also work with other U.S. Government agencies on priority initiatives such as combating wildlife trafficking, mitigating global climate change, and illegal, unreported and unregulated fishing (IUU). The Specialist will help design new strategies and project, and help monitor and evaluate USAID programs.

To be a competitive candidate, the applicant must meet the minimum requirement of **each of the Evaluation Criteria** enumerated below:

- \* **Education (5%)** A Master's degree in natural resource management or related field such as environmental science, natural resource policy, environmental economics, ecology and planning and environmental anthropology/sociology is required.
- \* **Work Experience (15%)** A minimum of seven years of progressively responsible, professional level experience in project management related to biodiversity conservation, natural resources management and environmental governance is required. At least five of those years should have focused on promoting improved environmental and natural resource management.
- \* **Job Knowledge (30%)** The Specialist must have: a) knowledge of approaches to identify natural resource policy issues, analyzing and promoting improved natural resource policies; b) understanding of approaches to promote transparent, participatory and accountable practices and policies governing the use of natural resources; c) understanding of the threats facing coastal resources and forests (e.g. overfishing, destructive fishing practices, illegal logging and conversion of natural forests), and viable approaches for mitigating these threats; d) understanding of approaches for promoting the wise use of natural resources and improved environmental governance; and e) expertise in forming and supporting coalitions to achieve specific development objectives. Must have or the potential to quickly acquire such knowledge, of U.S. Government legislation relating to development assistance; and of the objectives, methodology, and status of the programs and projects to which assigned.
- \* **Skills and Abilities (30%)** The Specialist must be an expert in natural resource policy analysis and formulation, and in designing and implementing environmental programs to achieve results. S/he must be an expert in technical and administrative aspects of project management. The incumbent must possess strong public speaking skills and the ability to persuade and mobilize stakeholders to improve natural resource policies. S/he must have excellent interpersonal and teamwork skills, and be able to develop excellent working relationships with development partners and program stakeholders, including government officials. The incumbent must have excellent computer skills and be able to prepare reports and presentations.
- \* **Communication Skills (20%)** Excellent command of English, both in written and oral form, is required. Writing skills are necessary to prepare reports. S/he must be able to tactfully and persuasively express her/himself.

The compensation package includes mid-year and year-end bonuses, health and life insurance, and a supplementary retirement plan. The salary offer will be based on a combination of the candidate's salary history and of the organization's pay plan and will be within the annual range of Php 1,255,610.00 to Php 1,936,213.00.

**Notes:**

- *Substitution of work experience for the education requirement is not permitted.*
- *USAID reserves the right to reject any and all applicants.*
- *Only short-listed candidates will be notified.*
- *This position is open to Philippine local residents only.*

**Application letter and comprehensive resume must be received  
no later than November 18, 2016 via email at [aidmnlhr@usaid.gov](mailto:aidmnlhr@usaid.gov)**