MESSAGE FOR U.S. CITIZENS

U.S. Embassy representatives from the American Citizens Services (ACS) unit of the Consular Section will be in:

TACLOBAN CITY
Tuesday, November 8, 2016
7:30am to 10:30am
Go Hotels Tacloban
Tabuan National Highway, Marasbaras, Tacloban City

ACS will:
- Accept applications for Passports and Consular Reports of Birth Abroad
- Provide information on registering with the Embassy
- Provide notarial services and affidavits of legal capacity to marry in the Philippines
- **Please note:** Applicants for Citizenship and Passport must read all information on the US Embassy website and bring the completed checklist with you.

**Passports:**
http://manila.usembassy.gov/service/passports.html

**CRBAs:**
http://manila.usembassy.gov/service/citizenship.html
If you do not bring the required documentation and photocopies, we will turn you away and you will have to schedule an appointment at the Embassy.

- **The Social Security Administration** will be available by telephone that will be provided by the ACS during outreach.
- Due to demand, we might not be able to accommodate all applicants for interview or social security calls during the three hours of the outreach and may implement a limit for some services.
- **Remember:** if you are applying on behalf of a minor applicant, the minor applicant **must appear in person.**

**IMPORTANT NOTICE:**
While fees are listed in U.S. Dollars, because of banking issues, we can only accept Philippine pesos as payment for services. **Peso exchange rate will be provided during the outreach.** Payment must be made in the exact amount, as no change will be available.

**SCHEDULE OF FEES**

**Passports:**
- Adult (16 and above) Passport Application (DS11) $135
- Minor (under 16) Passport Application $105
- Passport Renewal (minor DS11) $105
  (adult DS82) $110

**Consular Report of Birth Abroad** $100

**Notarials:**
- Affidavit of Legal Capacity to Marry $50
- Affidavit (Subscribed and Sworn To) $50
- Additional Copy $50
- Other doc. related to the same transaction $50
- Acknowledgment of Signature $50
- Voting registration card or absentee ballot no fee
- Savings Bonds no fee

**Report of Death of an American Citizen** no fee

**Selective Service** no fee

Inquiries regarding Immigrant and Non-Immigrant Visas will not be accommodated during the outreach. Inquiries must be made to the U.S. Embassy in Manila by calling (02) 976-8500; (02) 976-8501 or (02) 976-8502 (for calls within the Philippines) or via e-mail to: ConsManilaNIV@state.gov or support-philippines@ustraveldocs.com.

Additional information can be obtained prior to the visit by contacting: American Citizen Services of the U.S. Embassy in Manila, (02) 301-2000 ext. 2246.