

## MESSAGE FOR U.S. CITIZENS

U.S. Embassy representatives from the American Citizens Services (ACS) unit of the Consular Section; Social Security Administration (SSA); and the Department of Veterans Affairs (VA) will be in:

**OLONGAPO CITY**  
**Friday, September 23, 2016**  
**8:00am to 11:00am**  
**Mansion Garden Hotel**  
**Dewey Avenue cor. Bonifacio St., SBFZ**

### ACS will:

- Accept applications for Passports and Consular Reports of Birth Abroad
- Provide information on registering with the Embassy
- Provide notarial services and affidavits of legal capacity to marry in the Philippines
- **Please note:** Applicants for Citizenship and Passport must read all information on the US Embassy website and bring the completed checklist with you.  
**Passports:** <http://manila.usembassy.gov/service/passports.html>  
**CRBAs:** <http://manila.usembassy.gov/service/citizenship.html>  
If you do not bring the required documentation and photocopies, we will turn you away and you will have to schedule an appointment at the Embassy.
- Due to demand, we might not be able to accommodate all applicants for interview during the three hours of the outreach and may implement a limit for some services.
- Remember: if you are applying on behalf of a minor applicant, the minor applicant must appear in person.

### SSA will:

- Discuss basic entitlement requirements for the different types of Social Security benefits
- Develop claims for benefits
- Process Social Security number applications
- Resolve Post-Entitlement cases, e.g., Change of Address, Report of Death, Medicare Enrollment, Direct Deposit enrollment, Non-receipt of benefits, etc.

### VA will:

- Field general inquiries on available VA benefits
- Field inquiries on specific pending claims for benefits
- Assist in filling out VA application forms for various benefits such as compensation, pension, death benefits, burial benefits, claim for dependents and change of address

### VA-OPC will:

- Schedule medical appointments
- Issue letters of authorization for VA patients
- Determine medical care eligibility
- MyHealthVet enrollment/assistance
- Nurse onsite for preventive health checks (vaccinations such as Flu, Pneumonia, Tetanus Diphtheria)

### **IMPORTANT NOTICE:**

**While fees are listed in U.S. Dollars, because of banking issues, we can only accept Philippine pesos as payment for services. Peso exchange rate will be provided during the outreach. Payment must be made in the exact amount, as no change will be available.**

### **SCHEDULE OF FEES**

#### **Passports:**

Adult (16 and above) Passport Application (DS11)	\$135
Minor (under 16) Passport Application	\$105
Passport Renewal (minor DS11)	\$105
(adult DS82)	\$110

#### **Consular Report of Birth Abroad**

\$100

#### **Notarials:**

Affidavit of Legal Capacity to Marry	\$50
Affidavit (Subscribed and Sworn To)	\$50
Additional Copy	\$50
Other doc. related to the same transaction	\$50
Acknowledgment of Signature	\$50
Voting registration card or absentee ballot	no fee
Savings Bonds	no fee

#### **Report of Death of an American Citizen**

no fee

#### **Selective Service**

no fee

Inquiries regarding Immigrant and Non-Immigrant Visas will not be accommodated during the outreach. Inquiries must be made to the U.S. Embassy in Manila by calling (02) 976-8500; (02) 976-8501 or (02) 976-8502 (for calls within the Philippines) or via e-mail to: [ConsManilaNIV@state.gov](mailto:ConsManilaNIV@state.gov) or [support-philippines@ustraveldocs.com](mailto:support-philippines@ustraveldocs.com).

**Additional information can be obtained prior to the visit by contacting: American Citizen Services of the U.S. Embassy in Manila, (02) 301-2000 ext. 2246.**

**Please be reminded that services will be provided on a first come, first served basis. Sign-up sheets will be provided at the outreach. However, emergency cases will be given priority.**